

Guidelines for the Implementation of Incentives for Service Learning

Approved at the Student Affairs Executive Meeting on April 12, 2017
Ratified by the Dean of Student Affairs on April 27, 2017

- I. The Guidelines were formulated in accordance with Paragraph 1, Article 8 of the University's Implementation Guidelines for Service Learning to encourage students to actively participate in service, carry out the University motto "Revere the Divine, Love the Human", and implement university social responsibility.
- II. Criteria for awarding students who have completed a certain number of volunteer hours during their studies at the University:
 - (I) One commendation for 50 cumulative volunteer hours
 - (II) Criteria for awarding students who have completed the following total number of volunteer hours during their studies, as calculated in the current graduation year:
 1. One certificate of Wenzao Service Award will be issued to those who have completed up to 100 volunteer hours.
 2. One certificate of Revere the Divine, Love the Human Service Award will be issued to those who have completed up to 300 volunteer hours.
 3. Those who have completed up to 500 volunteer hours will participate in the St. Ursula Service Award competition. An evaluation will be conducted based on service learning, its effectiveness and continuity. A St. Ursula Service Recognition Trophy will be awarded to a chosen participant. A St. Ursula Service Recognition Medal will be awarded to a participant who is not chosen. Both the trophy and medal recipients will be publicly commended at a graduation ceremony.

All the awards mentioned in the preceding paragraph will not be repeatedly given. If a participant is qualified to receive two awards at the same time, he/she should be given one award only.
- III. A student who joins a service team and engages in volunteering may participate in the best service team competition held by the University. Each member of the winning team may be awarded one commendation. The following review criteria shall prevail: service performance, education and training, a documentary about volunteering, evaluation on a volunteer service team, and a volunteering overview.
- IV. Matters not covered herein shall be handled in accordance with the University's Rules.
- V. The Guidelines become effective after being approved at the Student Affairs Executive Meeting and ratified by the Dean of Student Affairs. Amendments must follow the same procedure.