

**文藻外語大學學生志工服務評核表**  
**Student Volunteer Performance Evaluation Form of**  
**Wenzao Ursuline University of Languages**

單號：P  
Sheet No.: P

活動名稱：  
Activity name:

日期：年月日~年月日  
Date:

Score on a scale from 1-5: 1 = strongly disagree; 2 = disagree; 3 = neither agree nor disagree; 4 = agree; 5 = strongly disagree																	
Evaluation Items			Attitude						Ability								Comprehensive reviews (not required)
No.	Student No.	Name	a. Arrive at work as per set times (or on time)	b. Give prior notice if unable to arrive at work on time, and responsibly take the consequences	c. Show passion and patience at work	d. Show enthusiasm and optimism at work	e. Be humble and never stop trying to improve yourself	f. Be able to understand and respect other cultures (an organization or a target group)	Perform assigned duties in a well-planned and well-organized manner	b. Able to communicate and cooperate with staff in the organization	c. Able to properly communicate with a target group	d. Able to cooperate with others in a team	e. Able to gradually understand the function of an organization in a community	f. Able to propose constructive suggestions	g. Able to apply volunteer-related knowledge to your work (contents, ethics, development of laws and regulations, etc.)		
Example	1101111111	Xiao-Ming Wang	5	3	3	3	4	4	3	3	3	3	3	3	3	Fair performance	
1																	
2																	
3																	
4																	
5																	
6																	
7																	
8																	
9																	
10																	

(Add more rows if necessary)

Name of supervisor:

Seal of the host organization:

Note: Please send this Form, along with the Student Attendance Record, to Wenzao's Service Learning Center via registered mail (no postage required) after completion (You can also ask a student to collect a self-addressed stamped envelope from the Center).