

文藻外語大學 OOOO(單位)志工招募公告(參考範例)
Volunteer Recruitment Announcement of OOOO (Name of Unit) at
Wenzao Ursuline University of Languages (Example)

公告日期：O年O月O日

Announcement date:

1、招募單位：

1. Recruiting unit:

2、服務內容：(選擇**有**登錄衛福部志願服務紀錄冊的申請案須符合「文藻外語大學 105-106 學年度志願服務計畫」，成為校內運用志工單位之子計畫，志工招募公告應載明其志願服務係為公益、無金錢或利益之對價關係，且於為課餘時間參與之活動)

2. Service contents: (Those who apply to enter their data in the Ministry of Health and Welfare' volunteer service record book must comply with the 2016-2017 Wenzao Volunteering Project; their projects shall become sub-projects of the volunteer service teams at the University. A volunteer recruitment announcement shall state that such volunteering is related to public welfare, and not involving quid pro quo arrangements in terms of money or interest. Also, it is an activity for students to participate after class.)

3、招募需求：(招募志工的條件)

3. Recruitment requirements: (Criteria for recruiting volunteers)

4、招募人數：

4. Number of volunteers to be recruited:

5、服務期程：

5. Service duration:

6、報名方式：

6. How to register:

7、報名起訖日期：

7. Registration start and end dates:

8、時數證明：(選擇**有**登錄衛福部志願服務紀錄冊的時數會提供時數條，無登錄者學生可自行向服務學習中心申請文藻服務時數證明)

8. Service hour certificate: (Students who apply to enter their data in the Ministry of Health and Welfare's volunteer service record book will be provided with a service

hour form. Those whose data are not entered may apply to the Service Learning Center for a service hour certificate from Wenzao.)

9、培訓課程：

9. Training courses:

服務培訓課程項目 Service training course	日期 Date	時間 Time	地點 Place
(表格可自行增加) (Add more rows if necessary)			

10、保險項目：

10. Insurance items:

11、招募單位聯絡人與聯絡方式：

11. Contact person/details of recruiting unit: